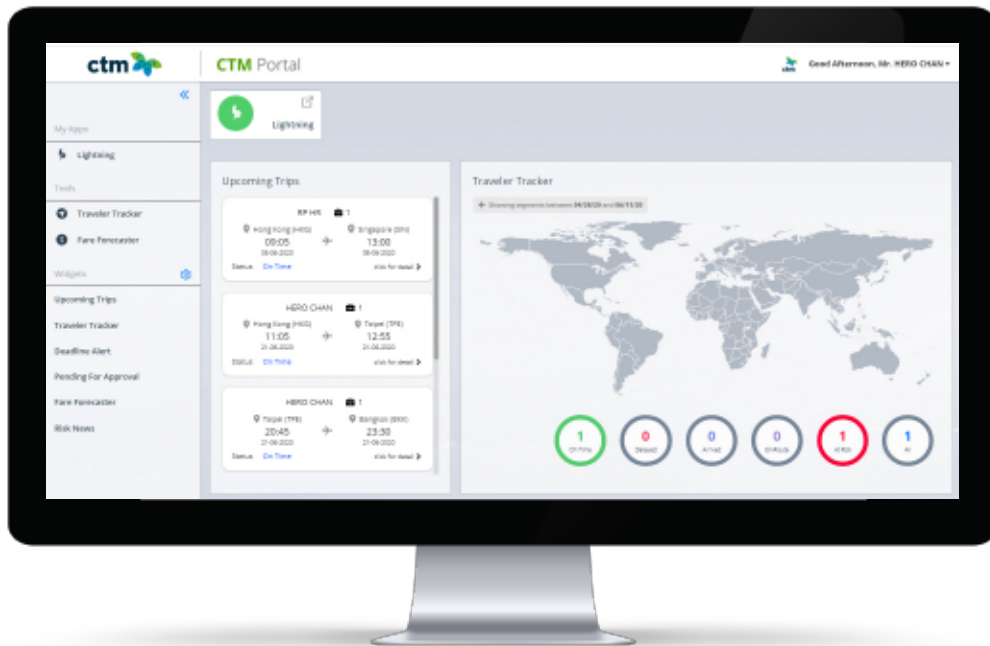




The simple yet powerful way to manage your business travel

The CTM Portal provides easy and intuitive access to your booking, forecasting, reporting, risk management and profile management travel tools.

Smarter travel management



Manage upcoming trips at your fingertips 24/7

- Full trip and amenities details
- Direct to airline's check in page
- One-click view and book your upcoming trips in Lightning OBT
- Airline reassurance policies in Lightning OBT



Real-time risk alerts and traveller tracking

- Track travellers in real time
- Risk alerts direct to travellers' mailbox
- Worldwide risk level display



Tools for every travel role

- Travellers to view their own trips
- Travel bookers to access relevant travellers' trips
- Travel managers to access all bookings



Customise to fit your needs

- In English, Traditional and Simplified Chinese versions
- Preferred screen theme
- Personalised display order by drag and drop
- Company logo display

CTM Portal

CTM Portal is your gateway to CTM's technology with innovative tools and widgets, enabling you to unlock all the essential travel solutions via a single sign-on.

Lightning Online Booking Tool



LIGHTNING

The online booking tool designed to maximise user-experience and drive cost savings, efficiency and compliance to your travel program.

Fare Forecaster helps you find the flight that suits your needs

- Access comprehensive fare information within your travel policies

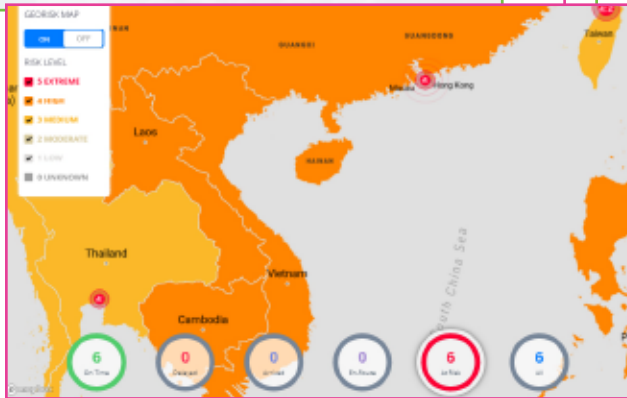


Round Trip: Hong Kong (HKG) → Singapore (SIN)

Returning < >

Departing	08 Jun Tue	10 Jun Wed	11 Jun Thu	12 Jun Fri	13 Jun Sat	14 Jun Sun	15 Jun Mon
06 Jun Sat	\$2,800	\$2,729	\$2,800	\$2,729	\$2,729	\$2,729	\$2,729
07 Jun Sun	\$2,729	\$2,729	\$2,729	\$2,729	\$2,729	\$2,729	\$2,729
08 Jun Mon	\$2,729	\$2,729	\$2,729	\$2,729	\$2,729	\$2,729	\$2,729
09 Jun Tue	No Data	\$2,729	\$2,729	\$2,729	\$2,729	\$2,729	\$2,729
10 Jun Wed	No Data	No Data	\$2,729	\$2,729	\$2,729	\$2,729	\$2,729
11 Jun Thu	No Data	No Data	\$2,729	\$2,729	\$2,729	\$2,729	\$2,729
12 Jun Fri	No Data	No Data	No Data	\$2,729	\$2,729	\$2,729	\$2,729

Lowest Fare Highest Fare



View **Pending For Approval** trips at one glance

- Show pending for approval trips and link to Lightning for approval details

Deadline Alert reminds you the important deadlines

- Ensure you can meet the booking and approval deadlines



Business Intelligence and Risks

Better insights on your travel program with **SMART Data***

- Access complex travel data with interactive dashboard reports
- Identify cost savings opportunities



Traveller Tracker* for better risk management

- Check real-time traveller status, risk level and alerts
- Locate travellers 'at risk' by matching the company's customised risk standard

Stay up to date on the **Risk News**

- Search risk news based on country/region, risk level and keyword



* Available for authorised persons only.

Widgets



Access all useful information of **Upcoming Trips**

- View full details with transit flight information, flight duration and amenities
- Direct to airline's check in page

Update **CTM Profiles** to maintain accuracy

- Manage your traveller profiles at any time, locally or globally



Check out the useful **Documents and Links**

- Access, add company policies and useful links to your portal

Connect with CTM for our latest updates

travelctm.asia

